



Ref. T2-NAVSEC/2.11

Circular letter No.2529
12 February 2004

To: All IMO Members and Contracting Governments to the International Convention for the Safety of Life at Sea (SOLAS), 1974

Subject: **Information required from SOLAS Contracting Governments under the provisions of SOLAS regulation XI-2/13.1.1 on communication of a single national contact point**

1 Reference is made to Circular letter No. 2514 dated 8 December 2003, on “Information required from SOLAS Contracting Governments under the provisions of SOLAS regulation XI-2/13”, which, *inter alia*, reminded Member States of their obligations to communicate to the International Maritime Organization specified maritime security-related information and invited them to nominate a single national point of contact to interface with the Organization for maritime security matters.

2 I am pleased to advise you that the web-based reporting system is now ready for use by Contracting Governments. This system will be accessible via the maritime security page of the IMO website (www.imo.org).

3 In order to use the system to create and amend records, a user identity name and a password will be required. This will allow you to access the “Member State login” part of the system and to enter information as required by SOLAS regulation XI-2/13.

4 Contracting Governments that have not already done so are invited to advise the Organization of their single national point of contact, using the format attached at Annex.

5 Correspondence should be sent to by fax, or preferably by e-mail, marked for the attention of Mr. C. Trelawny, Senior Technical Officer, Maritime Security Section. Mr. Trelawny’s e-mail address is: ctrelawny@imo.org. Upon receipt of the notification of your national point of contact for maritime security related correspondence, the user name and password will be issued to the nominated person.

ANNEX

**Form 1: Details of Contact Points for security related communication with the
Organization (SOLAS regulation XI-2/13.1.1)**

Name of the State:		
1	First Name	
2	Surname	
3	Title	
4	Post	
5	Organization/Authority/ Department	
6	Address	
7	Phone	
8	Fax	
9	Mobile	
10	Email	
11	Telex	